Peer review policy

Ladinia employs double blind reviewing, which means that the referees and the authors remain anonymous throughout the process. All manuscripts submitted to *Ladinia* are peer reviewed following the procedure outlined below.

Initial evaluation

The Editorial Board will make an initial evaluation of the manuscript. Manuscripts that are outside the aims and scope of the journal will be rejected at this stage. Those that fall within the scope of the journal are normally passed on to two experts for review.

Selection of the referees

Referees are matched to the paper according to their expertise in the different branches.

Referee reports

Referees are asked to evaluate whether the manuscript is original, is methodologically sound, has results, which are clearly presented and support the conclusions, and adequately references previous relevant work. Referees advise the Editor, who is responsible for the final decision to accept or reject the article.

Duration of the review process

The time required for the review process depends on the response of the referees. The typical time is approximately 4 weeks. Should the referees' reports contradict one another, a further expert opinion may be sought.

The Editor's decision will be sent to the author with recommendations made by the referees.

Manuscripts that are returned for revision may be resubmitted once appropriate changes are made. Resubmissions must include an explanation of how the reviewers' comments have been addressed. Revised manuscripts will be returned to the initial referees for additional evaluation. The process will be repeated until reaching a final decision.

Final report

When a definitive opinion on a manuscript is reached, a final decision to accept or reject the manuscript will be sent to the author.

Declaration on the use of artificial intelligence

By submitting his or her contribution for publication in the journal *Ladinia*, the author declares, in accordance with the ethical rules governing the editing and publication of scientific articles, that he or she has not used artificial intelligence in any form, in particular for the content and bibliography. The author also declares that no artificial intelligence tools were used for the collection or analysis of data, nor for the production of images or graphic elements.